

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING  
TUESDAY, DECEMBER 22, 2015  
5:30PM AT TOWN HALL  
Approved Minutes**

**Called to order** at 5:30pm

**Town Board Members Present:** Jim Patterson, Mike Anderson, John Carlson, Michael Childers, Mike Starck

**Staff present:** Lisa Potswald, Elected Clerk Micaela Montagne, Tim Eldred of the Fire Department

**Public Present:** Paul Brummer, Sue Brenna

**I. Public Comment A\*:** Tim Eldred states that he is present to discuss anything under the agenda item VIII. Emergency Services B. Fire Department Length of Service should there be any need for discussion.

Paul Brummer was wondering if the Town Board had considered reducing the hours of the road crew hours because there hasn't been any snow to plow.

Motion to move to agenda item VIII. Emergency Services B. Fire Department Length of Service, M. Starck/ M. Childers, 5 Ayes, Motion Carried.

**VIII. Emergency Services**

B. Fire Department Length of Service: More detailed discussion will be at the next regular Town Board meeting on January 12, 2016. Tim Eldred stated that the Fire Department would like to continue the buyback of the Length of Service Program until 2019 then all of the buyback will be complete. Motion to table the item until the next meeting, M. Childers/ M. Starck, 5 Ayes, Motion Carried.

Motion to return to the agenda, Item II. Interim Town Administrator's Report, M. Starck/ M. Childers, 5 Ayes, Motion Carried.

**II. Interim Town Administrator's Report:** Prepared and presented by Interim Town Administrator Lisa Potswald. Discussion on how long it takes for the MRF to gather 35 bales of aluminum and how prevailing wage cannot be used for the roof projects on the Fire Hall and Winter Transportation buildings. Motion to place report dated December 18, 2015 on file, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**III. Public Works**

**A. Roads:** Nothing to report. Foreman K. Larsen will be out of town December 28 through January 14, E. Erickson will be in charge during his absence.

**B. Parks:** Nothing to report at this time.

**C. Airport**

1. Airport Manager's Report & Checklist: Report dated 12/21/15 placed on file by Unanimous Consent.

2. Airport Hangar Lease agreement: previous leases were not sectioned out and difficult to read. Updates include sections as well as other layout changes, and the inclusion of hazardous materials. Leases remain 10 year leases with the five year review being removed. Motion to approve the lease as presented, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

#### **IV. Committees**

**A. Planning and Zoning:** Nothing to report at this time.

**B. Winter Transportation Committee**

1. 2015-2016 Winter Transportation Agreement with Bayfield School District: Motion to approve the agreement as presented (only updated changes from previous year are the dates), M. Starck/ M. Childers, 5 Ayes, Motion Carried.

2. 2015-2016 Winter Transportation Agreement with Madeline Island Ferry Line: Motion to approve the agreement as presented (only updated changes from previous year are the dates), M. Starck/ M. Childers, 5 Ayes, Motion Carried.

#### **V. Town Hall Administration**

A. Administrative Assistant's Report: Report prepared by B. Nelson dated 12/17/15 placed on file by Unanimous Consent.

B. Budget Summary Report: Motion to approve the budget summary and comparison to 2014 report dated 12/18/15, M. Childers/ M. Starck, 5 Ayes, Motion Carried.

C. Grant Updates: Included in the Interim Town Administrator report: Big Bay Town Park grants almost complete, closing out two grants for the Fire Department in January, and the grant for the solar array micro grid which is later in the agenda.

D. Workers Comp Insurance: Included in the Interim Town Administrator report, the Town received two proposals, one from the past provider, Horton Group, and one from Rural Mutual Insurance. Motion to go with Rural Mutual Insurance for Workers Comp, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

E. Town Administrator draft goals for 2016: Interim Town Administrator Lisa Potswald who was hired as the Town Administrator beginning on January 1, 2016 submitted her goals to the Town Board to ensure there is a mutual understanding on what she should accomplish in 2016 aside from the day to day and other projects that come up. Goals include updating the personnel policy, completing the purchasing and contracting policies and procedures, strategic planning, safety programs for employees, and refining the budget process. All goals are fluid and the Town Board can direct L. Potswald to focus on other things that come up that may be more important.

F. Wage Resolution #2015-1222: Motion to approve the Wage Resolution #2015-1222, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

G. Resolution #2015-1222A: Election Inspectors: Motion to approve Resolution #2015-1222A appointing the election inspectors, M. Starck/ M. Childers, 5 Ayes, Motion Carried.

H. 2016 Fee Schedule Resolution #2015-1222B: Motion to approve the fee schedule with Resolution #2015-1222B, M. Starck/ J. Carlson. Discussion included if it would be good to include information on nonprofit organizations not paying fees for the rental of shelters- will be a future agenda item. Vote: 5 Ayes, Motion Carried.

I. Request to move 2015 Generator Funds into Designated Fund: Xcel Energy changed the date for the power being shut off to install the generator at Town Hall to January, so the

funds needed for the project will be paid in 2016 and not 2015. Included in the Budget Amendment next on agenda.

J. 2015 Budget Amendment #3: Includes 'housekeeping' items, no major changes. Motion to approve the 2015 Budget Amendment #3, M. Childers/ M. Starck, 5 Ayes, Motion Carried.

K. Maitland, Singler & Van Vlack, S.C. Audit Agreement for the year ending 12/31/2015: Motion to authorize Chairman J. Patterson to sign the audit agreement with Maitland, Singler & Van Vlack, S.C. for the year ending 12/31/15, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

L. La Pointe Community Clinic Center Lease Agreement: Motion to approve the La Pointe Community Clinic Center Lease Agreement for the Agee Health Center, M. Starck/ J. Carlson. Discussion on the change from a 2 year lease to a 5 year lease, and if that is the best option as the clinic is looking into subleasing or contracting with the Red Cliff Clinic. Board agrees that keeping the lease at two years is okay. M. Starck modifies his motion to approve the lease only for two years, from 1/1/16 to 12/31/17 (M. Starck/ J. Carlson), 5 Ayes, Motion Carried.

M. Subsidy Contract between the Town of La Pointe and the La Pointe Community Clinic: this contract is new as the Town gives the clinic money, it would be good to have a contract. Just formalizing what is already being done. Motion to approve the Subsidy Contract between the Town of La Pointe and the La Pointe Community Clinic, M. Childers/ M. Starck. 5 Ayes, Motion Carried.

N. Resolution #2015-1222C: Authorization to Contract with Legal Counsel: an updated version of a previous resolution, corrected to #2010-0824 from #2008-0513. Motion to approve Resolution #2015-1222C: Authorization to Contract with Legal Counsel as corrected, M. Childers/ J. Carlson, 4 Ayes (M. Anderson out of the room), Motion Carried.

O. Agreement between the Public Service Commission of Wisconsin State Energy Office and the Town of La Pointe for the installation of a microgrid to power the Library and Health Clinic: the grant received is for \$75,000 with the Library contributing \$20,000 and the Town staff putting in approximately \$6000 to \$7,000. Motion to approve the Agreement between the Public Service Commission of Wisconsin State Energy Office and the Town of La Pointe for the installation of a microgrid to power the Library and Health Clinic and for Chairman J. Patterson to sign, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

P. Agenda for Zoning Workshop to be held on January 21, 2016 at 4:30pm: Correction on the date, it will be Wednesday January 20, 2015. Discussion on if it is necessary for an attorney to be present, or if L. Potswald is confident in the interpretation of the law and the changes. L. Potswald has been to trainings on the changes, and many questions that come up at the workshop may not have answers yet as our location and situation is so unique. The agenda includes future options depending on what the outcome of legislation is.

#### Q. Strategic Planning in 2016

1. Process/Agenda for Strategic Planning Workshops: planning sessions will be to set priorities and future goals. Possibly 3 to 4 meetings in two week intervals starting in February.

2. Set dates for Strategic Planning Workshops: first workshop to be held the third Tuesday in February, the 23<sup>rd</sup>.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$29,581.36, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

**VII. Minutes**

A. Public Hearing December 7, 2015: Motion to place minutes on file, M. Childers/ M. Anderson, 5 Ayes, Motion Carried.

B. Special Town Board Meeting December 7, 2015: Motion to approve minutes as submitted, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

C. Regular Town Board Meeting December 8, 2015: Motion to approve minutes as submitted, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

**VIII. Emergency Services**

A. Ambulance Director's Report: December report placed on file by Unanimous Consent.

**IX. Library**

A. Library Board Minutes, November 10, 2015: Minutes placed on file by Unanimous Consent.

**X. Public Comment B\*\*:** None

**XI. Lawsuits & Legal Issues**

A. Nelson, et al. v. Defoe, et al. Case No. 15-cv-274-wmc: Nothing at this time.

B. Notice of Circumstances of Claim and Claim and Notice of Claim: Craftivity Inc/ Madeline Island School of the Arts: Nothing at this time.

**XII. New Agenda Items for Future Meetings:** Nonprofit organizations and fees, business permit, length of Service for Fire Department.

**XIII. Adjourn:** Motion to adjourn, J. Carlson/ M. Childers, 5 Ayes, Motion Carried. Adjourned at 6:37pm.

Submitted by Micaela Montagne, Town Clerk.

Approved January 14, 2016. M. Montagne, Town Clerk